

Bid invitation

Information

Description: EME/1900034531/MC-HK&PMS/2020

Bid invitation number: 6300033971

Version: 1

Bid invitation rules

Bid invitation currency: INR

Timezone: INDIA

Submission period: 03.09.2020 14:00:00

Tech Opening date: 03.09.2020 14:00:00

Created On: 25.08.2020 06:48:50

Bid invitation text:

Sub : Works Contract for House Keeping and Para Medical Services at Medical Centre & Occupational Health Centers, BEML Ltd, KGF.

Tender Documents uploaded as attachments to the Bid Invitation 6300033971.

Bidders are requested to attach only Documents towards Technical Qualifying Criteria / Pre-Qualification Details / Scanned copies of EMD paid /exemption details in the Collaboration Folder and submit the commercial details in Item Data only. Any item specific remarks / comments can be mentioned in "Bidders Remarks" column under Item Data.

Please contact BEML SRM Team for getting user ID & password / clarification during the submission of bid through SRM / guidance on submission of bids in SRM system.

Phone : (080) 22963269 / 22963141

e-mail ID : admin.srm@beml.co.in

Please contact Contract Purchase, EM Division, BEML, KGF for any clarifications on the Tender Documents.

Phone : (08153) 279365/279338

e-mail ID : emekgf@beml.co.in

Note :

1. This is a requirement of BEML Medical centre, BEML Limited, Kolar Gold Fields - 563 115.
2. Firms are requested to submit their bid.

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3. Firms to quote UNIT RATES only (not extended value like unit rate x qty) against specific BOQ items and units as indicated in BOQ. Unit rates EXCLUDING GST are to be entered in the BEML SRM system, only in the 'Item Data'. Format given below is to be referred and the unit values are to be entered in the system against the respective item in the 'Item Data'.
 4. In case of any doubt regarding submitting the quote, don't assume, please contact the concerned officer as indicated in the tender and quote correctly.
 5. To get familiarise with the area of work the firm is advised to make a personal pre bid visit to BEML Medical Center, consult the concerned officer and get clarified.
 6. Bid should be for the complete scope of work specified (ie., firm has to quote for all). Quoting for all BOQ items is mandatory.
 7. Selection of L1 firm will be based on the value of Total value "Sum [(QTY x Unit Rate)]" for all items as per BOQ.
 8. Payment Terms will be against certification of User Department (SRM code = L046). Bidders are requested to indicate / select the same while quoting the commercial bid.
 9. Please follow the instructions mentioned below for submitting Bid.
 - a) Use Internet Explorer (IE 8 and above)
 - b) Open BEML home page - <http://www.bemlindia.in>
 - c) Click on Purchase > e-Procurement (SRM)
 - d) After Logging in, you to see the Tenders available to you.
 - e) Click on "Notes and attachments" to see the details of terms & Conditions and Specification of the Item.
 10. Valid Class 3 Digital Signature and Encryption certificate is mandatory for submission of bids in SRM e-Procurement System.
 11. Bidders are requested to indicate price break-up details, if any, in "Price conditions" of the "Items".
 12. Bidders may indicate any additional details for the above requirement in the form of attachments in the "Notes and attachments".
 13. Delivery Term : FDD BEML KGF. This is Service requirement .
 14. Validity : Bid should be valid for 90 days from the date of closing date of tender.
 15. Bidder to enclose applicable MSME, SC/ST Entrepreneur Certificate etc. in the format available in collaboration folder.
- Attachments:

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Attachments:

TENDER DOCUMENT

NIT ACCEPTANCE LETTER

CHECK LIST

Digital Signature

Bid invitation details

Item	Product Price Condition	Description	Vendor product number	Delivery date/ performance period	Quantity
1		Cleaning using Mechanized cleaning eqpt			365 JOB

Item long text:

Cleaning of Toilets, Cleaning of water closets, urinals, wash basins, bath rooms, flooring and dados by using Mechanized cleaning equipment like HP250A high Pressure Water Jet Cleaner & removal of blocks if any for smooth flow of sewage in toilets by using detergent / disinfectants etc., as specified in Annexure – B. Total Three times a day all as specified and directed by Administrator/CMO at the following areas :

1. Medical centre old OPD (From Room No 2 to 20)
2. Pathology Lab
3. Radiology Room
4. New OPD – General Toilet -Ladies & Gents including staff toilets.
5. CMO room
6. Doctors room in New OPD
7. Doctors Rest Room inside OT
8. Sisters Rest Room inside OT
9. All areas Inside the OT
10. Linen Room inside OT
11. Toilet next to RMO room (VIP)
12. Blood Bank

NOTE : (i) Cleaning of toilets in all respects for the entire area THREE TIMES IN ONE SHIFT (I SHIFT) is considered as ONE JOB i.e. for one day.

(ii) Contractor has to arrange required number of labours, appropriate mechanized equipment, tools, all consumables supplied Vide Annexure–A are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same.

(iii) Contractor has to keep record for establishing satisfactory performance of job, on daily basis, obtaining necessary certification from the in charge.

(iv) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

	Basic Price	INR	
2		Cleaning using Mechanized cleaning eqpt	365 JOB

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Item long text:

Cleaning of water closets, urinals, washbasins, water troughs, bathrooms, flooring and dados by using mechanized cleaning equipment like HP 250A high pressure water jet cleaner & removal of blocks if any for smooth flow of sewage in toilets by using detergent / disinfectants etc., as specified in Annexure – B. Three times in I shift (7.00 AM to 3.00 PM), Two times in Second shift (3.00 PM to 11.00 PM) and One time in III shift (11.00 PM to 7.00 AM)

(Total six times a day) all as specified and directed by Administrator/CMO at the following areas :

1. Wards No. 28 to 68
2. ICU
3. Toilet in Casualty
4. VIP & VVIP rooms

NOTE :

i) Cleaning of toilets in all respects for the entire area SIX TIMES IN THREE SHIFTS is considered as ONE JOB i.e. for one day.

ii) Contractor has to arrange required number of labours, appropriate mechanized equipment, tools, all consumables supplied Vide Annexure–A are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same.

iii) Contractor has to keep record for establishing satisfactory performance of job, on daily basis, obtaining necessary certification from the in charge.

iv) Non performance of above job in any area will lead to deduction proportionately from the bills payable.#

	Basic Price	INR	
3	Cleaning & mopping floors manually		365 JOB

Item long text:

Cleaning & mopping floors manually Three times in I shift (7.00 AM to 3.00 PM), Two times in Second shift (3.00 PM to 11.00 PM) and One time in III shift (11.00 PM to 7.00 AM) (Total 6 times in a day) and including cleaning of medical gadgets , furniture like cots, tables, window panes, walls & ceilings etc., manually in the all above areas as specified and directed by Administrator/CMO at the following areas:

1. Internal wards from ward No 28 to 68.
2. Casualty/Critical care unit.
3. OT, ICU & Recovery room.
4. Pathology Lab
5. VIPs Room
6. X-Ray Room
7. Blood Bank

NOTE:

i) Cleaning and mopping the entire area during the day (i.e. Six times) in the above said area and cleaning of medical gadgets , furniture etc., is considered as ONE JOB.

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ii) Contractor has to arrange required number of labours, appropriate tools, all consumables supplied Vide Annexure –A are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same. iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from in charge.					

Basic Price

INR

4		Cleaning & mopping floors of all areas			365 JOB
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Item long text:

Cleaning & mopping floors of all the areas including corridors and sit outs in Medical center by using detergent / disinfectant setc., 3 times in 1 shift (Total 3 times in a day) manually and including cleaning of medical furniture like cots, tables, window panes, walls & ceilings once in a day etc., manually in the above areas all as specified and directed by administrator/CMO in the following areas :

1. Medical centre old OPD
(From Room No.2 to 20)
2. New OPD including Doctors room & Examination room.
3. CMO Room
4. OT & Recovery Room
5. Card counter (Inside / Outside).
6. E-14 Stores (old card counter)
7. Injection Room
8. Stores
9. Pharmacy
10. Micro-biology Room
11. Blood Bank / ICTC Room.

NOTE:

- i) Sweeping, cleaning and mopping the entire area during the day Three times in the above said area is considered as ONE JOB
- ii) Contractor has to arrange required number of labours, appropriate tools, all consumables supplied Vide Annexure –A are to be used for the work (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., are to be used for the work. The rate quoted is deemed to include for the same.
- iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.
- iv) Contractor has to keep record for establishing satisfactory performance of job, on day to day basis, obtaining necessary certification from in charge.

Basic Price

INR

5		Maintenance of First-Aid Centres			301 JOB
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Item long text:

Maintenance of First-Aid Centres assigned by carrying out assigned job by Duty Doctor, assisting the Paramedical staff etc., in duty hours all the 3 shifts. Cleaning & mopping by using detergent / disinfectants etc., 3 times in 1 shift, 2 times each 2nd & 3rd shifts in a day, manually and including cleaning of medical furniture like cots, tables, window panes, walls & ceilings once in a day etc., manually in the above areas all as specified and directed by administrator /CMO in the following areas :

First Aid Centre's

- a) EM division – 5 Nos. (5 shifts)
- b) H&P - 3 Nos. (3 shifts)
- c) RC UNIT-II - 1 Nos. (1 shift.)

NOTE:

- i) Carrying out the above specified works during a day is considered as ONE JOB.
- ii) Contractor has to arrange required number of labours, appropriate tools, all consumables (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., supplied Vide Annexure –A are to be used for the work. The rate quoted is deemed to include for the same.
- iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.
- iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from in charge

	Basic Price	INR	
6	Upkeeping of Medical Centre		365 JOB

Item long text:

Upkeeping of Medical Centre by carrying out works like sweeping of all the areas outside the Medical center, Card counter, OPD, including removal of debris at all areas 2 times in a shift (Total 2 times in a day) by manually all as specified & directed by the administrator /CMO.

Note: (i) Sweeping & cleaning the entire area during the day i.e. two times in the above said area is considered as ONE JOB.

(ii) Contractor has to arrange required number of labours, appropriate mechanized equipment, tools, all consumables (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., supplied Vide Annexure –A are to be used for the work. The rate quoted is deemed to include for the same.

(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from in charge.

	Basic Price	INR	
7	Washing of floors of all the areas		52 JOB

Item long text:

Washing of floors of all the areas in Medical center, OPD by using detergent/disinfectants etc., once in a week

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manually/mechanized in the areas all as specified and directed by Administrator / CMO.

NOTE : (i) Washing entire area once in a week in the above said area is considered as ONE JOB.

ii) Contractor has to arrange required number of labours/machines, appropriate tools, all consumables (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., supplied vide Annexure –A are to be used for the work. Rate quoted deemed to include the same

iii) Non performance of job in any area will lead to deduction proportionately from bills payable.

iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from in charge.

	Basic Price		INR		
8		Cleaning of over head tanks			52 JOB

Item long text:

Cleaning of over head tanks/Elevated Masonry / RCC / PVC Sintex tanks once in a week in Medical center using bleaching powder @ 200 gms / 1000 liters capacity of tank etc., complete all as directed & specified in the following locations without disturbing normal water supply and ensuring the filling tanks after cleaning at Medical Centre :

i) PVC Sintex tank: (2000 liters – 1 no., 1000 liters – 2 Nos., 3000 liters - 1 No., 5000 liters – 1No.)

ii) Masonry tank: (4000 liters – 2nos. 1600 liters- 2 nos., 2400 liters – 1 no., 750 liters – 2 nos.)

Masonry tanks (1750 litres – 2 nos.)

Masonry tub (700 liters – 1 no.)

Note : (i) Cleaning of all tanks in the above said areas once in a week is considered as ONE JOB.

(ii) Contractor has to arrange required number of labours, appropriate tools, all consumables (cleaning items such as eco-friendly disinfectants, de-odorants, chemicals) etc., supplied Vide Annexure –A are to be used for the work. The rate quoted is deemed to include for the same.

iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from in charge.

	Basic Price		INR		
9		Maintenance of park /Garden			12 JOB

Item long text:

Maintenance of park /Garden inside medical centre premises by removing weeds, watering daily applying manures whenever directed, removing unwanted branches for well growth of plants, garden, planting of saplings etc. all as directed & specified by the Administrator/CMO.

Approximate area of park: 4200 Sq.M

No. of Plants: 200 approximately

No. of trees : 30 to 40 approximately

Potted planted 100 approximately.

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Note : (i) The well maintenance of the park in the above said area in one month is considered as one job.
(ii) Contractor has to arrange required no. of labours for the work to be carried out manually including cutting, trimming, disposal of unwanted vegetations to the directed place etc.
(iii) Watering and maintenance of lawn to be done on daily basis.
(iv) Non performance of above job in any area specified, will lead to deduction in the bill proportionate at the area in which park is not maintained.
(v) Contractor to organize required labour, tools for maintenance of gardens & parks with necessary manures like sheep dung, urea etc., chemicals & medicines as required etc., all as specified & directed.
(vi) Watering of potted plants located at various locations in Medical centre also needs to be done as & when required.

Basic Price

INR

10		Making arrangements for planting of tree			4 JOB
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Item long text:

Making arrangements for planting of tree saplings during VIP/VVIPs visit by making a pit in the required area, beautifying the area by using red earth, sand etc., shifting the required plant from Nursery to the spot, filling manure etc. in the pit, removing extra earth from the premises etc., with necessary minor works to make the planting function successful.

Note : (i) Required Plant will be provided by BEML & contractor has to quote only for labour.

ii) Planting of sapling either one or more during the function is considered as One JOB.

iii) Contractor has to arrange for required red earth, sand, manure etc for the work & the rate quoted shall be deemed to include for the same.

Basic Price

INR

11		Disinfection & Sterilization of OT			301 JOB
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Item long text:

Disinfection & Sterilization of OT by fumigation & Fogging of Minor OT (of area 22.50 Sq.M) & Major OT (of area 57.00 Sq.M) daily after the closing of I shift by properly closing all the ventilation outlets etc., complete all as directed & specified by the OT I/C.

Note:

i) The machine & medicine required for fumigation will be issued by Medical centre at free of cost.

ii) Contractor to quote only labour charges for fumigating in both Major & minor OT once in a day.

iii) Fumigation carried out once in a day is considered as ONE Job.

Basic Price

INR

12		Disinfection & Sterilization of wards			100 JOB
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Item long text:

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Item	Product Price Condition	Description	Vendor product number	Delivery date/ performance period	Quantity
Disinfection & Sterilization of wards (varies from 2 bed – area 9.00 Sq.M to 8 bed – area 43.00 Sq.M) and other any specified areas as and when needed as directed by CMO/RMO by properly closing all the ventilation outlets etc., complete all as directed & specified by the OT I/C.					
Note:					
i) The machine & medicine required for fumigation will be issued by Medical centre at free of cost.					
ii) Contractor to quote only labour charges for fumigating in ward for one time					
iii) Fumigation carried out one time will be considered as ONE job. _____					
	Basic Price		INR		
13		Supplying and providing Naphthalene ball			52 JOB
Item long text:					
Supplying and providing 4 to 5 Naphthalene balls in each sanitary fittings as and when required to maintain hygienic condition in all the washrooms in Medical centre, Approximate No. of toilet – 40 , No. of urinals – 18, No. of wash basins – 98)					
Note:					
i) Carrying out of above work per week is considered as ONE job.					
ii) Contractor has to arrange required number of labours for the above works an the quoted rate is deemed to include for the same.					
iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.					
iv) Contractor has to keep record for establishing satisfactory performance of job, on weekly basis, obtaining necessary certification from in charge. _____					
	Basic Price		INR		
14		Supplying and providing Odonil cakes			12 JOB
Item long text:					
Supplying and providing Odonil cakes once in a month in all the toilets of Medical centre, first Aid centers. No. of toilets : 54 Nos.					
Note:					
i) Carrying out of above work per week is considered as ONE job.					
ii) Contractor has to arrange required number of labours for the above works and the quoted rate is deemed to include for the same.					
iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.					
iv) Contractor has to keep record for establishing satisfactory performance of job, on weekly basis, obtaining necessary certification from housekeeping in charge. _____					
	Basic Price		INR		
15		Sweeping the Roof/Chejja areas			52 JOB

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Item long text:

Sweeping the Roof/Chejja areas & cleaning all rain water down take pipe outlets for easy flow of rain water and removing the debris as and when required from the roof areas of entire Medical centre area as specified and directed by the Administrator/CMO.

Note:

- i) Carrying of the above job in a period of ONE month is considered as ONE Job.
- ii) Contractor has to arrange required number of labours, appropriate tools for the work. The rate quoted is deemed to include for the same.
- iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.
- iv) Contractor has to keep Record for establishing satisfactory performance of job, on day to day basis, obtaining necessary certification from in-charge.

Basic Price

INR

16		Collection of garbage in dustbin			150 JOB
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Item long text:

Collection of garbage in dustbin provided in all the wards, administrator /RMO/CMO'S Office rooms, Computer Room, stores, pharmacy,X-ray Lab , Blood Bank, toilets, Doctors room etc. and removal of all Bio- medical wastes from OT in Medical centre, First Aid Centre and handing over the Bio medical waste to M/s MEERA ENVIROTECH,BANGALORE once in 2 days. The hazardous waste to be sent to salvage stores as and when required. General waste to be disposed as directed on daily basis.

Note:

- i) The dustbins provided in all the rooms, medical wastes from OT s etc., have to be collected and handed over to specified agency;Work carried out once in two days will be considered as ONE JOB.
- ii) Contractor has to arrange required number of labours, appropriate tools for the work. The rate quoted is deemed to include for the same.
- iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.
- iv) Contractor has to keep record for establishing satisfactory performance of job, on day-to-day basis, obtaining necessary certification from in charge.

Basic Price

INR

17		Removal of cobwebs			52 JOB
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Item long text:

Removal of cobwebs in entire Medical Centre building & First Aid Centres by using mechanized equipments like GS82 Heavy duty Dry vacuum cleaner as specified in Annexure – B to maintain hygienic conditions.

Note:

- i) Carrying out of above work once in a week is considered as ONE job.
- ii) Contractor has to arrange required number of labours and mechanized equipment required for the work.
- iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.
- iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining

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Item	Product Price Condition	Description	Vendor product number	Delivery date/ performance period	Quantity
		necessary certification from in charge.			
	Basic Price		INR		
18		Arrangement for Bed making & Cleaning			365 JOB

Item long text:

Arrangement for Bed making & Cleaning of cupboards, lockers etc in the wards every day by ward boys in all the Three Shifts, throughout the year, all as specified and directed by Administrator / CMO at the following Locations :

01. Male Medical ward
02. Female medical ward
03. Children's Annexure.
04. Post Natal Ward
05. D Ward
06. Labour ward.
07. ICU & CCU
08. VIP
09. VVIP
10. Casualty Complex.
11. Incubator Room
12. Eye OPD
13. General Medical OPD
14. Ortho OPD

Note:

- i) Carrying out the above work as required in all the three shift is considered as ONE Job.
- ii) Contractor has to arrange required number of labours & necessary items like bed cover, pillow cover etc. required will be provided by BEML.
- iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.
- iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.

	Basic Price		INR		
19		Shifting of patients			301 JOB

Item long text:

Shifting of patients to X-RAY, Lab, Labour room, Physio Therapy , ECG, Operation Theatre etc., and assisting the nurse for positioning the patient for getting the service, and moving the patients back to ward in wheel chair, trolley etc. all as specified by the in –charge.

Note :

- i) Carrying out the above work as required in all the THREE shift is considered as ONE Job.
- ii) Contractor has to arrange required number of

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labours for the work.

iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

Basic Price INR

20		Cleaning,preparing,packin g & Sterilizing			301 JOB
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Item long text:

Cleaning, preparing, packing & Sterilizing of articles & dressing materials for Autoclaving etc ., throughout the year and all as specified by the concerned in –charge.

Note:

i) Carrying out the above work as and when required in all the THREE shift is considered as ONE Job.

ii) Contractor has to arrange required number of labours for the work.

iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

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21		Assisting of midwife-bathing of babies			153 JOB
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Item long text:

Assisting of midwife for bathing of babies – All as specified by the concerned in –charge throughout the year.

Note:

i) Carrying out the above work as and when required in all the three shift is considered as ONE Job.

ii) Contractor has to arrange required number of labours for the work.

iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

Basic Price INR

22		Giving Bed pan & Enema to patients			365 JOB
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Item long text:

Giving Bed pan & Enema to patients on doctor's advice- as specified by the concerned in –charge.

Note : (i) Carrying out the above work as and when required in all the Three shifts is considered as ONE Job.

(ii) Contractor has to arrange required number of labours.

(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges.

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	Basic Price		INR		
23		Assisting the Physiotherapist			301 JOB

Item long text:

Assisting the Physiotherapist in Physiotherapy room on an average there are about 30 patients (Approx) who are to be assisted daily for physiotherapy from 8.30am to 4.30pm on every day. all as specified by the concerned in –charge

Note : (i) Carrying out the above work as required in the I shift is considered as ONE Job.

(ii) Contractor has to arrange required number of labours for the work.

(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

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24		Assisting the X-ray Technician			301 JOB

Item long text:

Assisting the X-ray Technician in X-ray room (Manual / CR System) as specified by the in–charge.

Note : (i) Carrying out the above work as and when required in all the Three shift is considered as ONE Job.

(ii) Contractor has to arrange required number of labours.

(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

	Basic Price		INR		
25		Assistance to doctors in all OPD blocks			301 JOB

Item long text:

Assistance to doctors in all OPD blocks including Dental OPD has to be done from 8-30 AM to 4-30PM which includes regulating movements of patients into the consulting room and also assisting the doctors for carrying medical apparatus etc., all as specified by the in –charge.

Note : (i) Carrying out the above work as and when required in all the I shift is considered as ONE Job.

(ii) Contractor has to arrange required number of labours for the work.

(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

	Basic Price		INR		
26		Assistance of doctors in			301 JOB

Bid invitation

Information

Description:EME/1900034531/MC-HK&PMS/2020

Bid invitation number:6300033971

Version: 1

Item	Product Price Condition	Description	Vendor product number	Delivery date/ performance period	Quantity
		FirstAidCentre			

Item long text:

Assistance of doctors in First Aid Centre : Work involves assistance of doctors in all the shifts, which includes regulating movements of patients into the consulting room and assisting the doctors for carrying medical apparatus and cleaning the apparatus etc. all as specified by the concerned in –charge in the following Areas :
First Aid Centre : 1. EM Division

2. H&P Division

3. RC Unit-II

Note : (i) Carrying out the above work as and when required in all the Three shifts is considered as ONE Job.

(ii) Contractor has to arrange required number of labours for the work.

(iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

(iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator / Concerned In charges. _____

Basic Price

INR

27		Assisting in Mtl Receiving & Dispatch			150 JOB
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Item long text:

Assisting in Receiving & Dispatch of Materials like cylinders, Medicines and other goods required for medical centre on day to daybasis all as specified by the in–charge.

Note : (i) Movement of Cylinders, Medicines and other goods.

(ii) Arrangement of Medicines in Stores and Pharmacy.

(iii) Shifting of Oxygen Cylinders and medicines required at all the areas in Medical Centre.

(iv) Transporting Cylinders for re-filling centres.

(v) Carrying out the above work as and when required in all the Three shift is considered as ONE Job.

(vi) Contractor has to arrange required number of labours.

(vii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

(viii) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

Basic Price

INR

28		Dispatch of dead bodies			32 JOB
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Item long text:

Dispatch of dead bodies for last rites.

Preparation of dead bodies for last rites before handing over to the families and Transporting from the Mortuary to Hearse Van and assisting in delivering the dead body.

Note : As and when the death case occurs, assistance has to be provided by utilizing minimum 4 No. labourers as and when the situation arises.

i) Carrying out the above work as and when required covering all the Three shifts is considered as ONE Job.

ii) Contractor has to arrange required number of labours for the work.

Bid invitation

Information

Description:EME/1900034531/MC-HK&PMS/2020

Bid invitation number:6300033971

Version: 1

Item	Product Price Condition	Description	Vendor product number	Delivery date/ performance period	Quantity
		iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable. iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator / Concerned In charges. _____			
	Basic Price		INR		
29		Maintenance of canteen/coffee room			365 JOB

Item long text:

Maintenance of canteen/coffee room and assisting in Receiving & serving of food / coffee / tea / snacks in the canteen, washing of utensils and one labour to be posted at Pathology Lab of Medical Centre on day-to-day basis all as specified by the concerned in-charge.

Note : (i) Carrying out the above work as & when required in all the three shift is considered as ONE Job.

ii) Contractor has to arrange required number of labours for the work.

iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

	Basic Price		INR		
30		Assisting the Stores personnel			301 JOB

Item long text:

Assisting the Stores (E-14), personnel in shifting the medicines on receipt, checking the medicines / shift the medicines to E-15 store (pharmacy) from E-14 stores for disbursement of the same .

Note : (i) Contractor has to arrange required number of labours for the work.

(ii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

(iii) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator / Concerned In charges. _____

	Basic Price		INR		
31		Assisting permanent lab technician			301 JOB

Item long text:

Assisting permanent lab technician at laboratory department/Blood bank in conducting the blood investigations / collecting the blood samples at First aid centers and other lab related activities.

Note : (i) Contractor has to arrange required number of labours for the work.

ii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

iii) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator / Concerned In charges. _____

	Basic Price		INR		
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Bid invitation

Information

Description:EME/1900034531/MC-HK&PMS/2020

Bid invitation number:6300033971

Version: 1

Item	Product Price Condition	Description	Vendor product number	Delivery date/ performance period	Quantity
32		Fogging of Hospital & it's Premises			365 JOB

Item long text:

Fogging of Hospital & it's Premises thrice in a day as instructed by in-charge by using suitable Fogging machines & using appropriate alcohol based disinfectants in the proportion of 2% (100ml in 5 Litres).

Note : (i) Fogging of Hospital & it's premises THREE TIMES IN A DAY is considered as ONE JOB.

ii) Contractor has to arrange required number of labours, appropriate mechanized equipments, tools, all consumables supplied vide Annexure-A are to be used for the work (use eco-friendly chemicals). The rate quoted is deemed to include for the same.

iii) Contractor has to keep record for establishing satisfactory performance of job, on daily basis, obtaining necessary certification from the house keeping in charge.

iv) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

Basic Price

INR

33		Assisting the staff nurse			365 JOB
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Item long text:

Assisting the staff nurse in personal care of the female patients (AYAH'S JOB) as specified by the Concerned In charge.

Note : i) Carrying out the above work as required in all the three shifts is considered as ONE Job.

ii) Contractor has to arrange required number of labours for the work.

iii) Non performance of above job in any area will lead to deduction proportionately from the bills payable.

iv) Contractor has to keep record for establishing satisfactory performance of job, on monthly basis, obtaining necessary certification from Administrator/Concerned In charges. _____

Basic Price

INR